

# Fulstow Parish Council Minutes

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Location: Fulstow Village Hall

Date: 21<sup>st</sup> April 2022

Time: 7pm

In attendance: Nigel Larder, Rob Lawson, Fred Butt, Martyn Leonard, R MacDonald, Cllr E Mossop, Cllr A Hall, Michelle Lawson

Apologies: Stuart Flinn, Nicola Pike

1. Apologies received.
2. Declaration of personal/prejudicial interest: none were received
3. Minutes of the meeting held on 10<sup>th</sup> March 2022 were accepted as a true record with the following amendment:  
 Agenda item 10. AOB now to include 'the 30mph sign on Station Road has been moved and will be queried with LCC with the request to reduce The Grift speed limit.'  
 Proposed - RL / Seconded NL. The minutes were duly signed by the Chairman.
4. Matters arising; 30MPH speed reduction proposal by RL was approved to be submitted to LCC Highways. AH reported the process would possibly take over a year and it would be advisable to approach ELDC regarding extra dog waste bins right away. AH to advise M Lawson on contacts.  
 Bench: RL advised the bench had arrived and it was agreed NP would contact M Lovelock and S Jacklin to agree position and arrange installation.
5. The estimated budget was approved with the following two amendments
  - a) Clerks & Councils subscription was removed as M Lawson felt it was not needed
  - b) FB proposed the £250 donation to the Village Hall should be used to fund the Jubilee tea party for the over 70's. The proposal was unanimously approved.
6. The committee approved the following remuneration payments for Clerk 2021-2022
  - a) Ms. F Steel 19 weeks @ £29 totalling £551
  - b) Ms. F Pinder 33weeks @£29 totalling £970.86
7. The Council unanimously agreed that no objections would be raised against the planning applications discussed
8. M Lawson was formally introduced by NL as the new Clerk & Responsible Finance officer
9. AOB
  - a) AH discussed the Louth Active Travel Scheme and asked if the formal details could be displayed to give the village opportunity to comment on the plans. Scheme to have an 18-month experimental period and any objections to be logged with ELDC within 6 months.
  - b) EM reported he had been contacted by a resident regarding a streetlight on Main Street not working. M Lawson to report to ELDC.
  - c) M Lawson explained the council had received 2 exceptionally high estimated water bills due to the fitting of a new water meter, a reading was given and a

- credit of £156.04 was to be refunded. As the water had not been used for over 5 years it was agreed to have the supply disconnected. M Lawson to arrange
- d) M Lawson reported the following admin problems with laptop: data protection, performance & reliability, and data backup issues. FB proposed a new laptop be purchased; NL seconded. M Lawson to provide cost estimate for next meeting. M Lawson suggested subscribing to Microsoft 365 at a cost of ~£60 per annum and to register a new Parish Council email address which were both approved.
  - e) Bank accounts to be updated with new signatories. NL to speak to F Pinder regarding current signatories and bank statements.
  - f) M Lawson reported the Parish Precept had been overpaid by £ £2,900. A request had been received to return the overpayment by bank transfer. To be actioned when bank account changes are complete.
  - g) GDPR & Pecuniary Interest forms given to M Leonard and R MacDonald to complete
  - h) The following cheques were approved and signed by NL and FB
    - R Lawson - £423 reimbursement for Bench and gifts
    - Freda Steel - £551 remuneration
    - Fiona Pinder - £970.86 remuneration
    - LALC - £165.07- Yearly subscription

10. Date of next meeting changed to 09/06/22 due to bank holiday

### Action Items

- NP – Draft Neighbourhood Plan (Carried forward from previous meeting)
- NP – To contact M Lovelock and S Jacklin regarding bench installation
- NL – Contact F Pinder regarding banking and bank statements
- M Lawson – Report faulty streetlight
  - Contact ELDC regarding Dog waste bins
  - Submit speed reduction proposal to LCC Highways department
  - Query repositioning of 30mph limit sign on Station Rd with LCC Highways
  - Make enquires with ELDC for additional dog waste bins
  - Cheques to F Pinder & F Steel
  - Cost Estimate for Laptop
  - Arrange disconnection of water supply on village Green