

# Fulstow Parish Council Draft Minutes

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Location: Fulstow Village Hall

Date: 16<sup>th</sup> April 2026

Time: 7pm

In attendance: Cllr Flinn, Cllr Guilliat, Cllr Larder, Cllr Rack, Cllr Mossop & Cllr Hastings

Minutes taken by Clerk & RFO M Lawson

## Draft Minutes

### 1. Election of Chair

Resolved: That Cllr Guilliat be elected Chair of the Parish Council for the ensuing year. Cllr Guilliat duly signed the Declaration of Acceptance of Office.

### 2. Election of Vice-Chair

Resolved: That Cllr Lawson be elected Vice-Chair of the Parish Council for the ensuing year. Cllr Lawson duly signed the Declaration of Acceptance of Office.

### 3. Apologies for Absence

Apologies for absence were received from Cllr Mann and Cllr Lawson and were accepted by the Council.

### 4. Declarations of Interest

Members were invited to declare any personal or prejudicial interests in accordance with the Council's Code of Conduct. No declarations were received.

### 5. Public Participation

a) Public Participation opened. – No members of the public present

b) Public Participation closed.

### 6. Approval of Minutes

Resolved: That the minutes of the meeting held on 5 March 2026 be approved as a true record. The minutes were duly signed by the Chair, Cllr Guilliat.

### 7. Review of Outstanding Actions

a) Fly-tipping reported to East Lindsey District Council by the Clerk. The waste has now been removed.

b) The Clerk reported that Lincolnshire County Council had been informed of Cllr Pike's six-month absence and the process to fill the resulting vacancy had commenced. Notice of Vacancy has been displayed on the parish noticeboard and website. Should ten electors request an election, one will be held. If no such request is received, the Council may proceed with co-option.

c) Cllr Larder advised that, due to McFarland's commitments, he had been unable to contact McFarland's of Louth Ltd regarding the village signs. The matter will be carried forward to the next meeting.

d) Cllr Guillatt advised that he had not yet been able to contact a local builder regarding advice on the proposed location of a flagpole. The matter will be carried forward to the next meeting.

e) The Clerk confirmed that the online approval of the Grass Cutting Agreement had been completed.

## **8. Reports from District and County Councillors**

- Cllr Hastings reported that funding is available through Lincolnshire County Council's Crisis and Resilience Fund to assist residents with the rising cost of heating oil. Eligible households that rely on heating oil as their primary source of heating and hot water may apply for vouchers worth £300.
- Cllr Hastings further advised that Balfour Beatty were once again offering volunteer labour for community projects. The Clerk was requested to investigate whether assistance could be sought for repainting playground equipment or installing new village signs.
- Cllr Mossop advised that a new round of District Councillor Community Grants was expected to open in June 2026. Members discussed the possibility of applying for funding towards the proposed flagpole project.

## **9. Parish Councillor Vacancy**

The Clerk advised that Lincolnshire County Council would confirm after 27 April 2026 whether an election had been requested or whether the Council could proceed with co-option. As the Clerk would be unavailable until 12 May 2026, it was agreed that any co-option process would be considered and authorised at the next meeting.

## **10. Finance**

### **a) Certification of Payments**

Resolved: That the following payment be approved:

- Instant Ink subscription for 2026/27.

### **b) Village Green Water Supply**

Members considered the standing charge associated with the village green tap. It was noted that the supply is never used and incurs annual standing charges of approximately £85.

Resolved: That the water supply to the village green tap be disconnected. The Clerk was instructed to arrange this.

### **c) Grass Cutting Agreement**

Members noted receipt of £1,005.18 from Lincolnshire County Council in respect of the 2025/26 Grass Cutting Agreement.

### **d) 2025/26 AGAR**

The Clerk advised that work on the year-end accounts and Annual Governance and Accountability Return (AGAR) was underway and would be completed for consideration at the next meeting.

### **e) End of Year Accounts**

Members reviewed the financial position for the year ended 31 March 2026.

Resolved: That the accounts for 2025/26 be approved.

## **11. Planning Applications**

Members considered the following planning application:

**00402/26/FUL** – Extensions and alterations to the existing dwelling to provide additional living accommodation at Four Acres, Station Road, Fulstow, Lincolnshire, LN11 0XQ.

Resolved: That the Council has no objections to the application.

## **12. Correspondence Received Since the Last Meeting**

a) Correspondence from a resident regarding Anglian Water works and the condition of the road surface on Mill Way was considered.

Resolved: That the Clerk contact Anglian Water requesting reinstatement and resurfacing of the affected area following the recent works.

b) Correspondence from a resident regarding the 2026/27 precept was considered.

Resolved: That the Clerk respond outlining the Council's discussions and reasoning in relation to the increase in the precept.

## **13. Out of Office Email Arrangements**

Members considered arrangements for handling urgent correspondence during periods when the Clerk is unavailable.

Resolved: That the email addresses of Cllr Guilliat and Cllr Larder be included within the Clerk's out-of-office message for urgent or emergency matters.

## **14. Date of Next Meeting**

Resolved: That the next meeting of the Parish Council be held on 18 June 2026.

## **15. Items for Inclusion on the Next Agenda**

Members were reminded that requests for items to be included on the agenda for the next meeting should be submitted to the Clerk by 12 noon on 8 June 2026.

## **16. Exclusion of Press and Public**

Resolved: That, in accordance with the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the following item due to the confidential nature of the business to be transacted.

## **17. Staffing Matters**

Members reviewed staffing arrangements and salary scales for 2026/27.

Resolved: That the Clerk's salary for the 2026/27 financial year be approved.

## **Actions**

- Cllr Larder to contact McFarland's of Louth Ltd regarding the village signs
- Cllr Guilliat to contact builder to discuss placement of proposed flagpole
- Clerk to contact Wave re disconnection of tap
- Clerk to log comments for planning application
- Clerk to contact Anglian Water requesting the resurfacing of the affected area following the recent works. Clerk to email a response to resident who raised the matter.
- Clerk to respond to email from resident regarding precept
- Clerk to advertise funding available through LCC's Crisis and Resilience Fund to assist residents with the rising cost of heating oil.
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