

Fulstow Parish Council Minutes

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Location: Fulstow Village Hall

Date: 10th July 2025

Time: 7pm

In attendance: Cllr Guilliat, Cllr Larder, Cllr Lawson, Cllr Pike, Cllr Rack & Cllr Mossop

Minutes taken by Clerk & RFO M Lawson

1. Apologies for Absence

Apologies received from Cllr Mann were accepted by the Council. Cllr Flinn was not in attendance, and no apologies were received.

2. Declarations of Interest

No personal or prejudicial interests were declared.

3. Public Participation

There were no members of the public present.

4. Public Participation Closed

5. Approval of Minutes

The minutes of the meeting held on 22nd May 2025 were accepted as a true and accurate record and were duly signed by Cllr Guilliat, Chair.

6. Review of Action Items from the Meeting Held on 22nd May 2025

- a. **Turkey Farm Complaint** – The Clerk contacted the resident, who confirmed the issue was no longer a concern. The resident was advised to contact the Clerk should the matter arise again.
- b. **AGAR Documentation** – The Clerk confirmed that the AGAR documents were submitted to the external auditors and published on the website.
- c. **Memorial Insurance** – Cllr Larder, as a representative of the Village Hall Committee, advised that the Village Hall memorial is insured through their policy. He also advised the memorial at Heelgate Farm has a replacement value of approximately £1,800. The Clerk will remove the Village Hall memorial from the Council's insurance policy and update the valuation for the Heelgate Farm memorial.
- d. **.gov.uk Email Access** – As Cllr Flinn was not present, this action is to be carried forward to the next meeting.

7. Changes to Meeting Dates 2025

The Council noted changes to the scheduled meeting dates for 2025.

8. Planning

Application Ref. 02222/25/RVC – Section 73 application to vary condition no. 2 (approved plans) related to planning permission N/056/01794/21 for a detached house and garage at The Tudors, 5 Cassbrook Drive, Fulstow. The application has been approved.

9. Village Signs Proposal

Cllr Larder presented a proposal for new village signage. Councillors agreed to an upper budget limit of £500. Cllr Larder will obtain a further quotation for consideration.

10. Grimsby to Walpole Statutory Consultation

The Council resolved to submit an objection to the proposed development. The Clerk and Cllr Lawson will draft and submit the objection by the deadline of 6th August 2025. A copy will also be circulated to all Councillors.

11. Clerk's Training

The Clerk provided an overview of recent training undertaken, focusing on handling conduct issues and dispute resolution.

12. Adoption of the 2025–26 JPAG Practitioners' Guide

The Council reviewed and adopted the updated JPAG Practitioners' Guide for the 2025–26 financial year.

13. Personnel Committee – Terms of Reference

The Terms of Reference for the Personnel Committee were reviewed and formally adopted by the Council.

14. Policy Review and Adoption

The following policies were reviewed and adopted:

Complaints Policy

IT Policy

15. Parish Council Email Hosting

The Clerk advised that it is now mandatory for Parish Councils to use a generic email address hosted on an authority-controlled domain. The Council approved the annual domain cost of £83.99 for 2025–26.

16. Agenda Items for Next Meeting

Councillors are requested to submit any items for the agenda to the Clerk by **12 noon on 25th August 2025**.

17. Date of Next Meeting

The next meeting of Fulstow Parish Council will take place on **4th September 2025**.

Action Points

- **Cllr Flinn** to retry accessing the .gov.uk email system and contact the Clerk if support is needed.
- **Cllr Larder** to obtain a further quotation for a village sign.
- **Clerk and Cllr Lawson** to draft and submit the objection to the Grimsby to Walpole Statutory Consultation.