

Fulstow Parish Council Minutes

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Location: Fulstow Village Hall

Date: 22nd May 2025

Time: 7pm

In attendance: Cllr Guilliat, Cllr Lawson, Cllr Rack, Cllr Flinn

Minutes taken by Clerk & Responsible Finance Officer M Lawson

1. **Election of Chair** – Cllr Guilliat was elected as Chair and signed his *Declaration of Acceptance of Office*.
2. **Election of Vice Chair** – Cllr Lawson was elected as Vice Chair and signed his *Declaration of Acceptance of Office*.
3. **Apologies for Absence** – Apologies from Cllr Larder and Cllr Mann were received and accepted by the Council. Cllr Pike did not attend, and no apologies were given.
4. **Declaration of Personal/Prejudicial Interest** – None received.
5. **Public Participation** – No members of the public were in attendance.
6. **Public Participation Ends**
7. **Approval of Draft Minutes** – The minutes from the meeting held on 9th April 2025 were accepted as a true record and duly signed by Cllr Guilliat.
8. **Review of Action Items from 9th April 2025**
 - I. Clerk to add emergency contact numbers to Facebook template – The Clerk had added the emergency contacts, and the template was approved for use by the Council.
 - II. Cllr Lawson to amend the letter regarding the chicken farm complaint – The amended letter was approved by the Council. The Clerk was instructed to contact the villager to verify whether the complaint remains valid. If confirmed, the letter will be sent to the Turkey Farm.
9. **Finance**
 - I. To review and approve the audited accounts for 2024–25 – Councillors reviewed and approved the audited accounts.
 - II. AGAR – Councillors reviewed and approved the AGAR for 2024–25. All documents were signed by the Chair and the Clerk. The Clerk will submit the relevant documents to PFK Littlejohn and publish them on the Council's website.
 - III. To review 3-year budget plan – The budget plan was reviewed, and it was noted that funds were running low by the end of the 3-year period. This will be considered during the Precept review for 2026/27.

- **IV. Certification of Payments** – The following payments were approved and signed:
 - a. LALC Yearly Subscription for 2025–26 – £186.40
 - b. LALC Training Scheme – £144
 - c. Grove Wold Farm Services – 2nd April & 2nd May – £312
 - d. Lindsey Marsh Drainage – £47.04

10. **Communications Received Since Last Meeting**

- **I. Zurich Insurance Renewal** – To discuss WWII memorial replacement costings –
The Council queried the rationale for insuring the war memorial that is incorporated into the Village Hall wall. It was agreed that the Clerk would contact the Village Hall Committee to confirm whether the memorial is included in their buildings insurance policy. Additionally, the Council will try to speak with the gentleman who constructed the memorial near Heelgate Farm to determine whether the current insured value of £6,300 is sufficient to cover the cost of replacement.
- **II. Planning Application** – 02222/25/RVC – The rear of The Tudors, 5 Cassbrook Drive, Fulstow, Lincolnshire, LN11 0XR – Changes to outline planning permission – No Parish Council comments were submitted.
- **III. Planning Application** – 00381/25/FUL – West View, Northway, Fulstow, LN11 0XH – The Clerk informed Councillors that planning permission had been approved.
- **IV. Personal Email Addresses** – Councils are not permitted to use personal email accounts. From now on, all emails will be sent to .gov.uk addresses. Cllr Hall to retry accessing .gov.uk emails and, if unsuccessful, contact the Clerk for assistance.

11. **LCC Election Results** – Alex Hall is no longer our LCC Councillor. Councillors to decide whether to send an email or letter to Alex thanking him for his assistance. The new Councillor is Cllr Nick Arthur Hastings.

12. **Requests for Agenda Items** – Requests for items to be placed on the agenda for the next meeting should be submitted to the Clerk by **Noon on 30th June 2025**.

13. **Date of Next Meeting** – 10th July 2025.

Action Points

1. Clerk to contact the villager regarding the Turkey Farm complaint and, if needed, send the letter.
2. Clerk to email AGAR documents to the auditors and publish them on the website.
3. Clerk to look into the memorial insurance queries.
4. Cllr Flinn to retry accessing .gov.uk emails and contact the Clerk for assistance if required.

Approved and signed by

Name: Cllr Guilliatt

Date: 10th July 2025