

# Fulstow Parish Council Draft Minutes

clerk@fulstowparishcouncil.gov.uk | The Old Cottage Main Street Fulstow LN110XG | <https://fulstow.parish.lincolnshire.gov.uk>

---

Location: Fulstow Village Hall

Date: 27<sup>th</sup> February 2025

Time: 7pm

In attendance: Cllr Flinn, Cllr Guilliat, Cllr Larder, Cllr Lawson, Cllr Mann, Cllr Pike, Cllr Mossop & Cllr Hall

Minutes taken by Clerk & RFO M Lawson

1. Apologies for absence from Cllr Rack were received and accepted by the council
2. Declaration of personal/prejudicial interest - Councillor Mann declared an interest in Agenda item 18, as a family member was a bidder for the grass cutting tender.
3. *Public participation None in attendance*
4. *Public participation ends*
5. Approval of draft Minutes from the meeting held on 27<sup>th</sup> January 2025 were accepted as a true record and duly signed by Cllr Guilliat, Chair
6. Review of Action Items from 23<sup>rd</sup> January 2025
  - I. Clerk to request a price from Gladstone Gateway for a village sign - A quotation of £1,023 (excluding VAT) was received. However, it was decided to postpone the purchase due to budgetary considerations.
  - II. Clerk to complete precept documentation and forward to corporate finance -The Clerk reported this had been completed
  - III. Clerk to forward grass cutting tender to interested parties and publish on parish council website - The Clerk reported this had been completed and 2 tenders had been received
  - IV. Clerk to check progress on AW works. - The clerk reported the works on Mill Way had been completed
  - V. Clerk to complete the Public Representative Survey- The survey had been completed by the clerk
7. To complete the formal LCC parish agreement scheme for grass cutting 2025-26 - The councillors authorised the clerk to sign the agreement and return to Lincolnshire County Council.
8. Cllr Guilliat to inform the Council of the Personnel Committees decision on a complaint received from Cllr Pike regarding the Clerk. - Cllr Guilliat reported that the complaint was not upheld. He requested the clerk to devise a template which will be used to notify residents of hazards and emergencies on facebook
9. Cllr Pike -
  - I. Request for Fulstow Parish Council to contact LCC Highways & Anglian Water re blocked drains on Mill Way which are blocked from Anglian Water works earlier in 2024 - The Clerk reported that Highways had responded, stating that while the drains were found to be partially blocked, they did not warrant cleaning before the scheduled annual maintenance.
  - II. Request for Fulstow Parish Council to contact Anglian Water, ELDC & LCC Highways regarding issues raised during the recent works - The clerk reported she had spoken to the business listed as one of the complainants who reported that they had had no problems with AW during the recent works. AW had been very accommodating to the business, their employees and their customers.
10. Cllr Hall - To discuss a request from a resident for a Traffic Regulation Order (TRO) outside of Fulstow School - Cllr Hall reported a resident had requested the yellow zig zag lines outside of the

primary school to be extended. He has put this request to highways. The Clerk will follow up on this request if no contact has been made by July 2025.

11. Cllr Mossop – To discuss a complaint received regarding lorries accessing the Chicken Farm via the village & Churchthorpe. - The council agreed to send a letter to the business re this complaint. Cllr Lawson agreed to draft the letter
12. Planning - N/056/01947/24 Planning Permission - Erection of a dwelling with detached double garage and construction of a vehicular access. LAND ADJACENT TO HIGH GRANGE FARM, OCCUPATION ROAD, FULSTOW, LOUTH, LN11 0XF - Planning permission granted
13. Communications received since last meeting
  - I. Email re Section 19 flood investigation works into the flooding on 5th and 6th January 2025 Mill Way - The council discussed the investigation and noted that the visit to Fulstow had been delayed. They also noted that in future, these investigations could be requested by notifying the flood and water team at LCC of any incidents in the village.
14. Requests for items to be placed on the agenda for the next meeting to the clerk by noon 31<sup>st</sup> March 2025
15. Date of next meeting 10<sup>th</sup> April at 7pm 6.45pm Training
16. Exclusion of Public and Press
17. In accordance with the Public Bodies (Admission to Meetings) Act 1960, due to the confidential nature of the business to be discussed the Chair resolved to exclude all members of the public and press from this portion of the meeting. - As Councillor Mann had declared an interest, she would not participate in the discussion or the awarding of the tender.
18. Review and Award of Grass Cutting Contract
  - II. To discuss and compare quotations and contractor suitability. - The councillors reviewed the two tenders received
  - III. To agree on the appointment of a contractor and approve the award of the contract. - It was unanimously agreed to award the tender for grass cutting to Grove Wold Farm Services. The Clerk was asked to notify all parties of the decision.

#### Action Points

- 1) Clerk to sign the Parish Agreement and return to LCC
- 2) Clerk to devise a template which will be used to notify residents of hazards and emergencies on facebook
- 3) Clerk to notify all parties of the tender decision
- 4) Cllr Lawson to draft a letter regarding the chicken farm complaint