

Fulstow Parish Council Minutes

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Location: Fulstow Village Hall

Date: 14th March 2024

Time: 7pm

In attendance: Cllr Guillatt, Cllr Larder, Cllr Lawson, Cllr Mann & Cllr Pike

Minutes taken by Clerk & RFO M Lawson

1. Apologies for absence: Cllr Flinn was absent with no apologies received
2. Declaration of personal/prejudicial interest: None were declared
3. *Public participation* No members of the public in attendance
4. *Public participation ends*
5. Approval of Minutes from the meeting on 22nd February were accepted as a true record and duly signed by the Chairman
6. Matters arising including updates from the following action points
25th January minutes
 - a. Cllr Larder to speak to Village Hall Committee regarding the emergency plan - 4 members of the Village Hall Committee agreed to their contact details included in the plan. Clerk to update
 - b. Cllr Larder to speak to R Beecroft re graphics for Village sign – The graphics would take a number of hours to complete so a charge of £250 would be incurred. It was decided to look at alternates
 - c. Cllr Pike to follow up gardener for flower beds. Gardner is interested but no costings have been received
 - d. Clerk to purchase printer – Printer purchased along with sign up for Instant Ink. Card payment is required for the monthly payments so approval was given for Clerk to pay and claim back periodically
 - e. Clerk to submit precept documentation to ELDC - Submitted
 - f. Clerk to place notice of tender on website – Notice displayed
 - g. Clerk to contact M Waddicor regarding defibrillators – Contacted but no response as yet
 - h. Clerk to look into new email addresses – Clerk is having a Teams call with the Parish Council Domains Helper Service which has been set up by Government on 22/03/2024
7. Finance
 - a. Councillors duly accepted the 2023/24 Finance update from the Clerk & RFO
 - b. Councillors approved the following DD /SO payments for 2024/25
 - I. Instant ink payments of £3.99 monthly
 - II. Payroll for M Lawson - 4 weekly
 - III. ICO - Data protection renewal fee £35 yearly
8. District Councillor Grant – The Council have received a grant payment of £566 from Cllr Mossop, as a contribution towards a projector and screen. Action Point Clerk to research availability

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[www.https://fulstow.parish.lincolnshire.gov.uk/](https://fulstow.parish.lincolnshire.gov.uk/)

9. Anglian Water – Cllr Pike informed the council she had reported the following problems with Anglian Water.
 - a. Top corner drain not cleaned after road works
 - b. Water leak at the corner of station road
 - c. Water leak on corner of Occupation Lane and Main Street
 - d. Blocked Drain under Mill Way Junction
10. Planning - N/056/00324/24 - LAND NORTH OF SPRING ROSE HOUSE, CHURCHTHORPE FULSTOW, LOUTH, LN11 0XL - The Council had no objections and agreed to support the Planning application. Clerk to submit comments on the planning portal
11. HR Committee – The Clerk informed it was a legal requirement for all PCs to have a personnel committee. Cllr Mann and Cllr Guilliat to sit on the committee.
12. Certification of payments – Payment authorisation forms for the following payments were signed
 - a. HP Printer Payment to Cllr Lawson £44.99
 - b. Dog poo bag dispenser for village green to Cllr Lawson £105
13. Annual Parish Meeting 9th May 2024 - It was agreed the APM agenda would follow the format used at last year's meeting
14. Communications received
 - a. ELDC – Changes to planning application consultations from LCC – LCC have removed the ability to ask for an extension to Consultee comments time frame
 - b. LCC - Electric vehicle charger locations and sustainable travel consultation
 - c. Resignation – Martyn Leonard resigned with immediate effect for personal reasons. The Clerk would inform ELDC and begin Co-option procedures
15. Any other business
 - a. Cllr Hall informed the committee he had requested improvements to Station Road as one of his 3 areas of priority
 - b. Cllr Lawson advised that the NFU was working with the DSA, regarding additional guidance on the sheeting of vehicles when transporting bulk materials. The guidance is due to be published in approximately 2 months so he would update the Council when the guidance was published.
16. Date of next meeting 9th May 2024 Annual Parish Meeting at 6.30 followed by AGM @7pm

Action Points

- i. Clerk to update emergency plan
- ii. Cllr Pike to follow up gardener for price for flower beds
- iii. Clerk to follow up contact with M Waddicor regarding defibrillators
- iv. Clerk to submit comments on the planning portal
- v. Clerk to research Projector and screen
- vi. Clerk to process Cllr Leonards resignation and begin the process of co-option